



Terms of Reference

The National team for Implementing SDG 16 targets and its linkages

Introduction:

The Palestinian government has made the decision to establish the National Team for Sustainable Development Goals SDGs 2030. The national team includes the membership of representatives of different stakeholders and partners from the government, civil society and the private sector. The National team for Implementing SDGs has decided to form national working groups for each of the SDGs, led by the coordinating government actor, while the relevant international actor provides the needed support for the group, as well as serve as a member in that working group, so as to ensure the participation of all relevant actors and consolidate national efforts towards the implementation of the national sustainable development priorities.

The national team to follow up on the implementation of Goal 16 targets includes all parties that design and implement interventions related to Goal 16 at the national level and its engagements at all levels.

The objective of establishing the team

The main purpose of establishing the national team is to coordinate action among all relevant parties, as part of an integrated system, for oversight, reporting, recommendations, policy proposals and interventions to promote the implementation of Goal 16 targets. In addition to coordinating with other national teams to achieve tangible progress in implementing the 2030 SDGs, nationally.

Team membership

The group comprises all stakeholders from government institutions, civil society institutions and academics, private sector institutions and relevant UN bodies.

The membership, roles and responsibilities of the national team are clearly defined by the group itself and in accordance with the reference document of the national sustainable development team, approved by the Council of Ministers. Integrated plans to promote the implementation of the Sustainable Development Goals and targets, national plans for the implementation of Goal 16



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goals, participation in information exchange and joint assessment, but without prejudice to their relationships with the institutions they represent.

The national team to promote the implementation of goal 16 is headed by the Representative of the Ministry of Justice on the special mandate of the Prime Minister' Office, which is represented by the subgroup of the General National Team. The head of the group reports to the Coordinator of the Sustainable Development Agenda in the Council of Ministers.

Members of the national team of 16 government civil servants or civil society employees comply with the standards of the Code of Conduct of Civil Servants and the Code of Conduct of Palestinian NGOs with the highest degree of commitment. These include: "Inclusiveness, integrity, good morals, respect for diversity and non-discrimination, and promotion and protection of human rights concepts." As well as operational process criteria such as "collective action, transparency and accountability, participatory management, open communication, timely dissemination of information, quality of performance and oversight, and guidance of results for the national team.

All members of the national team enjoy direct accountability to their institutions, as well as collective accountability to the national team for achieving results under the team's agreed framework, "recognizing that a well-performing team allows each member to be more creative in defining his or her areas of work." His interventions and responsibilities." The national team will identify the roles and responsibilities of its members in the various working groups and policy and operational programs.

Roles and responsibilities

Team members are fully involved in the decision-making process on policy and program issues to achieve Goal 16. The national team meetings will include all representatives of official and private institutions, their programs, specialized agencies and other national or international entities operating in the State of Palestine. It should also include representatives of institutions working on sustainable development and achieving the 2030 agenda. Mechanisms should also be established to ensure that all institutions are actively involved in national team consultations and decision-making processes and inform them through regular communication and information exchange through:

- Review and develop national priority targets for sustainable development at goal 16, taking into account their coherence with other sustainable development goals.
- Exchange of information on implemented initiatives/ interventions that are being implemented and those planned to achieve priority goals.
- Review and develop priority initiatives and interventions to promote progress towards goals.



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- Contribute to the national review of the progress of the work on the implementation of the Sustainable Development Agenda, by coordinating the national review at the objective level, as well as reviewing and enriching the report before it is adopted.
- Support national efforts in monitoring sustainable development indicators at the goal level and providing available data and information.
- Develop national needs and coordinate their provision, particularly in the field of capacity - building and the provision of necessary policy studies and research at the goal level, with an interest in examining the relationship of mutual impact between indicators and identifying those affecting other indicators.
- Members of the national team develop operational priorities to support the goals and priorities of the SDA 2030 framework for Goal 16.
- **The national team will assist in developing proposals for national-level recruitment and funding guidance, based on the agreed needs and priorities of the State of Palestine.**
 - The national team makes decisions through a consultative process and generally meets at least once a month.

The National team and special groups working system

The national team should determine the criteria for supporting and coordinating the way subgroups work, particularly thematic groups. Include:

The role of team president

- Coordinating work within the formal government system, including technical support, to complete the agreed work, including oversight, information collection, analysis, planning, tracking, reporting and information and communication management.
- The team's leadership must have minimal logistical staff and resources to complete the coordination task, and technical expertise in technical issues must be provided by Ministry of Justice staff and other institutions if needed.
- Support and facilitate the work of thematic working groups and other subgroups of the national team, as mandated by the national team.
- A member of the national **leadership** team in the thematic group is responsible and responsible for the results of the agreed action plan and follow-up of the results. The thematic group coordinator should report regularly to the national team to inform and discuss any proposed actions and follow-up.



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The terms of reference for the working groups of the national team to achieve goal 16.

The national team for the implementation of goal 16 aims three thematic working groups to facilitate work and follow-up and all human rights objectives should be shared by groups and each according to competence and relationship. The groups are formed as follows:

1. A set of objectives to promote transparency, accountability, accountability, anti-corruption and transparency efforts. Goals (4,5,7,10)
2. Set the objectives of the rule of law and promote access to justice. Goals (A B 1,2,3,9,10)
3. Total goals to strengthen public administration efforts and institutional construction goals (4,5,6,7,8,10)

The thematic groups aim to: Draft a national plan to follow up on Palestine's commitment to achieving the targets of Goal 16 within the Sustainable Development Goals 2030, in accordance with their competence, and to follow up on the efforts of the parties involved.

Tasks:

1. Identifying national priorities within the framework of achieving the goals of goal 16 in line with national needs and possibilities on the one hand and the agenda of national politics and related strategic and sectoral plans.
As well as submitting recommendations on sectoral and public policies
2. Preparing an operational plan that includes its own objectives and includes:
 - The objectives related to the work of the group and those intersecting with the other two groups.
 - Identify the desired results and intersect with both the sectoral plan for the justice sector, the national policy agenda, the national anti-corruption strategy, the strategic outcome framework of the national policy agenda, and the cross-sectoral plan for equality and non-violence.
 - Identify smart indicators to measure progress in achieving results
 - Identify the desired outcomes (activities)
 - Identify indicators for measuring the implementation of outputs
 - Identify baseline data and sources of information related to them
 - Determining the time frame for implementation (annual 2019-2022)
 - Identifying implementers
 - Determining who is responsible and follow-up



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3. Provide periodic progress reports (at the semi-annual output level, as well as at the annual results level)

Working group meetings

- The group holds a regular meeting every month and if necessary coordinated by the goal 16 team coordinator, who determines the time and place, through an invitation sent one week before the meeting
- A minute scoring for each meeting is prepared by the group coordinator and sent to the coordinator of the goal 16 team to be circulated to the members of the groups
- Members of the group are committed to attending all meetings.

Exchange of information, minutes of meetings and drafting of the report

The Central Bureau of Statistics provides the national team with official information, statistics and analysis and in accordance with the indicators contained in the national policy agenda and the adopted sustainable development indicators, while civil society organizations provide the national team with information and statistics, such information should be included in its various reports and publications, as well as those adopted in its operational strategies and plans.

The Office of the High Commissioner for Human Rights provides the special reports issued by the un-contractual and non-contractual committees "Special Repertoires" on Palestine and on the objectives of Goal 16.

The team's official report and its minutes of meetings are co-written so that proposals and recommendations are included and all visions are written down to ensure that the views of all institutions are presented in the annual report, to be documented and publicized in their official reports and publications.

Government institutions and civil society team members publish and distribute team reports as participatory documents, and share information about them at the national and international level.

Follow-up and accountability

All members of the national team, including the team leader, are responsible for their roles in the team, particularly members who play the roles of coordinating the work of thematic or support



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groups, and are all assessed for their performance and contribution to the team through a joint evaluation meeting of team members.

The following institutions (anti-corruption body, council of human rights organizations, central statistics body as well as the Ministry of Justice) also carry out the team's follow-up committee in order to achieve **the best results**.



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